

Marine Creek Ranch Homeowners Association, Inc

April 18, 2024

Dear Homeowner:

Per the governing documents of the Marine Creek Ranch Homeowners Association, there will be an Annual Meeting of the members on **Thursday, May 16th, 2024, at 6:15 p.m. at Ed Willkie Middle School Cafeteria, 6129 Texas Shiner Dr., Fort Worth, TX.** The meeting will be held for the following purposes:

1. To elect three (3) new Board Members.
2. Provide an overview and accomplishments of 2023.
3. Discuss future plans of the HOA.

Please find the following enclosed:

1. An agenda for the Annual Meeting.
2. A proxy form in the event you are unable to attend.
3. A Board Member Candidate form.

In the event you are unable to attend the meeting, please complete the enclosed proxy form and return it no later than noon, Thursday, May 16th, 2024, by email to Michelle@legacysouthwestpm.com.

During the Annual Meeting, the owners will elect three (3) members to the Board. In anticipation of the Annual Meeting, nominations will be taken for the Board of Directors and Candidate forms must be received by Thursday, May 9th, 2024. Floor nominations will not be taken.

If Quorum is not met at the meeting that starts at 6:15, then we will adjourn and reconvene the meeting starting at 6:30 in an attempt to obtain the required, reduced quorum. If quorum is not met at the reconvened meeting, then such meeting will be adjourned, and a final meeting will be held at 6:45 where quorum will be obtained by those owners who are present in person or by proxy.

Please be advised that the association attorney has advised management and the board of directors that a quorum of 10 percent must be reached in order to have an election. Further information from the attorney regarding the quorum needed will be shared with homeowners.

Please arrive at the meeting a few minutes early in order to sign in and receive your materials before the meeting starts. The meeting will begin promptly at 6:15 p.m. We look forward to seeing you at the meeting.

Legacy Southwest Property Management, LLC
8668 John Hickman Parkway, Ste., 801
Frisco, TX 75034
Phone: 214.705.1615 Email: michelle@legacysouthwestpm.com

Marine Creek Ranch Homeowners Association, Inc

REVISED 2024 Annual Meeting Agenda May 16th, 2024

- I. Call to Order**
 - a. Establish Quorum**
 - b. Proof Of Notice**
 - c. Introductions**

- II. Approval of Minutes of Last Meeting**

- III. Election of Three (3) Board Members**
 - a. Introduction of Candidates**
 - b. Voting**
 - c. Announcement of Election Results**

- IV. 2023 Year End Financial Recap**

- V. 2023 Accomplishments**

- VI. 2024 Plans**

- VII. New Business**

- VIII. Adjournment**

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2024 Annual Meeting Proxy

KNOW ALL MEN BY THESE PRESENTS, that the undersigned Homeowner in Marine Creek Ranch Homeowners Association does hereby constitute, authorize, and appoint: (please check one of the options below):

Option #1 _____ (name) (someone who will attend the meeting on your behalf).

By this designation of proxy, the Proxy Holder may attend and represent the Homeowner with the full power to vote and act for the Homeowner in the same manner, to the extent and with the same effect as if the Homeowner were personally present.

Option #2 _____ (name) A Director of the Board who is not running for re-election for both voting and quorum purposes as the Proxy for the Homeowner to act on behalf of Homeowner at the Annual Meeting of members of Marine Creek Ranch Homeowners Association, and at any adjournment of the Annual Meeting or any subsequent meeting called to conduct or complete the Annual Meeting.

The Proxy Holder shall have full power to represent the Homeowner and vote on all issues and motions that are properly presented at the meeting(s) for which this designation of proxy is effective. The Proxy shall have the authority to vote entirely at the discretion of the Proxy.

Option #3 **This proxy is to be used for quorum purposes only and will not be used for their voting privileges.**

Unless sooner terminated, this voting instrument shall terminate automatically upon the final adjournment of the Annual Meeting.

Deadline to return this form is Thursday, May 16th, 2024.

Owner's Name (Printed)

Signature of Owner

Owner's Property Address

Date

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By submitting this form, I acknowledge that I am aware that the information provided on this questionnaire will be published in the Annual Meeting Packet.

PLEASE FILL OUT THIS PROFILE FORM IF YOU ARE INTERESTED IN RUNNING FOR
THE BOARD OF DIRECTORS

NAME:	DAYTIME PHONE NUMBER:
ADDRESS:	EVENING PHONE NUMBER:

PLEASE TELL US ABOUT YOURSELF:
(SPOUSE, KIDS, HOBBIES/INTEREST, ETC.)

PLEASE WRITE PAST EXPERIENCES/WORK THAT QUALIFIES YOU FOR A POSITION ON
THE BOARD OF DIRECTORS:

WHAT WOULD YOU LIKE TO DO FOR THE ASSOCIATION?

Return this form to Michelle@legacysouthwestpm.com by Thursday, May 9th, 2024.

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