

Marine Creek Ranch Homeowners Association, Inc

September 1, 2021

Dear Homeowner:

Per the governing documents of the Marine Creek Ranch Homeowners Association, there will be an Annual Meeting of the members on **Monday September 27, 2021 at 6:00 p.m. in front of the Amenity center located at 5403 Paloma Blanca Drive in Fort Worth, TX.** The meeting will be held for the following purposes:

1. To elect three (3) new Board Members
2. Provide an overview and accomplishments of 2020 and 2021
3. Discuss future plans of the HOA

Please find the following enclosed:

1. An agenda for the Annual Meeting.
2. A proxy form in the event you are unable to attend.

In the event you are unable to attend the meeting, please complete the enclosed proxy form and return it by email to manager@marinecreekranchhoa.com.

During the Annual Meeting, the owners will elect three (3) members to the Board. In anticipation of the Annual Meeting nominations were taken for the Board of Directors. Please be advised that floor nominations will also be called for during the Annual Meeting. In the event an in-person meeting cannot be held no floor nominations will take place.

If Quorum is not met at the meeting that starts at 6:00, then we will adjourn and reconvene the meeting starting at 6:10 in an attempt to obtain the required, reduced quorum. If quorum is not met at the reconvened meeting, then such meeting will be adjourned, and a final meeting will be held at 6:20 where quorum will be obtained by those owners who are present in person or by proxy.

Please arrive at the meeting a few minutes early in order to sign in and receive your materials before the meeting starts. The meeting will promptly begin at 6:00 p.m. We look forward to seeing you at the meeting.

Regards,
Legacy Southwest Property Management

Marine Creek Ranch Homeowner's Association, Inc.
2021 Annual Meeting Agenda
September 27, 2021

- I. Call to Order**
 - a. Establish Quorum
 - b. Proof of Notice
 - c. Introductions

- II. Approval of Minutes of Last Annual Meeting**

- III. Election of Three (3) Board Members**
 - a. Nominations from the Floor
 - b. Introduction of Candidates
 - c. Voting
 - d. Announcement of Election Results

- IV. 2020 Year-end financial recap**

- V. 2021 Accomplishments**

- VI. 2022 Plans**

- VII. New Business**

- VIII. Adjournment**

Marine Creek Ranch Homeowners Association Inc.
2021 Annual Meeting

Proxy

KNOW ALL MEN BY THESE PRESENTS, that the undersigned Homeowner in Marine Creek Ranch Homeowners Association does hereby constitute, authorize, and appoint: **(please check one of the options below):**

Option #1 _____ (name) (someone who will attend the meeting on your behalf)

By this designation of proxy, the Proxy Holder may attend and represent the Homeowner with the full power to vote and act for the Homeowner in the same manner, to the extent and with the same effect as if the Homeowner were personally present.

Option #2 A Director of the Board who is not running for re-election for both voting and quorum purposes as the Proxy for the Homeowner to act on behalf of Homeowner at the Annual Meeting of members of Marine Creek Ranch Homeowners Association, and at any adjournment of the Annual Meeting or any subsequent meeting called to conduct or complete the Annual Meeting.

The Proxy Holder shall have full power to represent the Homeowner and vote on all issues and motions that are properly presented at the meeting(s) for which this designation of proxy is effective. The Proxy shall have the authority to vote entirely at the discretion of the Proxy.

Option #3 **This proxy is to be used for quorum purposes only and will not be used for their voting privileges.**

Unless sooner terminated, this voting instrument shall terminate automatically upon the final adjournment of the Annual Meeting for which it is given.

Owner's Name (Printed)

Signature of Owner

Owner's Property Address

Date

The deadline to return the proxy is September 27, 2021

Marine Creek Ranch
Homeowners Association, Inc.
Board Member Candidacy Form
2021 ANNUAL MEETING

Please fill out this profile form if you are interested in running for the Board of Directors

Homeowner Name:

Daytime Phone Number:

Property Address:

Evening Phone Number:

Please tell us about yourself: (spouse, kids, hobbies / interest, etc.)

Please write past experiences / work that qualifies you for a position of the Board of Directors:

Do you have any commitments that will restrict you from serving on the Board of Director?
(Travel, Employment, other Meetings):

By submitting this form and signing below, I acknowledge that if elected I accept those responsibilities as described in the Governing Documents of the Association. I am also aware that information provided on this questionnaire can be published in the 2021 Annual Meeting packet.

Signed: _____

Date:

Please email the form to the address listed below by September 24, 2020.

Legacy Southwest Property Management, LLC
8668 John Hickman Pkwy., Ste. 801, Frisco, TX 75034
Phone: 214.705.1615 Email: manager@marinecreekranchhoa.com